



## **Resident Support Specialist Nashville, TN**

### **POSITION SUMMARY**

Dismas House recently moved to a new campus, allowing us to serve many more residents than was previously possible. As such, Dismas House is looking for an individual(s) who can provide residential support. This person would become a member of the supportive Dismas community by building rapport with program participants in order to promote positive re-entry, as well as assist in the coordination and facilitation of programming, transportation, community dinners, etc.. Candidates must be eligible to work in the United States and must own a car, safe driving record and have a valid driver's license.

### **PRIMARY RESPONSIBILITIES**

- Provide a supportive presence during evening hours. Treat program participants with dignity and respect while also holding them accountable to the ideals and mission of the Dismas program.
- Assist in maintaining a sober living environment.
- Ensure resident attendance for evening programming and community dinners.
- Maintain program calendar and assist in schedule and facilitation of evening program providers.
- Attend volunteer community dinners and support volunteer hosts M-Th as needed.
- Assist in the procurement of groceries.
- Transport residents as scheduled.
- Main point of contact evenings and alternating weekends.
- Assist in facilities maintenance.
- Performs other duties as assigned and needed.

### **Work Hours and Wages:**

- Support Staff members are expected to be "on duty" 21 hours per week.
- This can include scheduled activities as well as errands with the residents and for the house.
- Support Staff members receive compensation of \$15.00 per hour without benefits.
- Support Staff receive alternating holidays periods off.

### **To apply:**

***Send resume, letter of interest, and three references to [careers@dismas.org](mailto:careers@dismas.org).***

***No person in the Dismas organization shall on the grounds of race, gender, disability, religion, national origin, or sexual orientation be excluded from the participation in, or be denied the benefits of, or be subjected to discrimination under any program or activity associated with Dismas House***